

“What is the recipe for successful achievement? To my mind there are just four essential ingredients: Choose a career you love, give it the best there is in you, seize your opportunities, and be a member of the team.”

*Benjamin F.
Fairless*



Career Development Planning

Planning for a successful future

Mitchell Personnel Solutions

exceeding expectations

Program Outline:

This one day program will provide you with the tools and knowledge to plan your future, allowing for personal development and career progression.

During this course you will learn about:

- Planning your career goals
- Developing your knowledge and current skills
- Using your strengths, talents and passions
- Self motivation
- Writing a development plan
- SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis

At the end of this course you will:

- Be familiar with the SWOT analysis tool, learn your strengths and weaknesses and develop your skills accordingly
- Understand and implement a personal development plan
- Enhance self discipline and change bad habits using self leadership

If you are after the skills and confidence to get into employment, you are re-entering the workplace after a period of absence or are changing career paths, this course is for you!!

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